

Title: **Senior Leadership Team Response to Appendix A: Action Plan of The Audit Findings for Torbay Council**

Wards Affected: **All**

To: **Audit Committee** On: **23 November 2016**

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1. Key points and Summary

- 1.1 At the Audit Committee on 27 July 2016 Members considered the 2015/2016 Annual Audit Report provided by Grant Thornton (minute 49 refers). Members requested the Senior Leadership Team provide a view on the response from the Executive Head of Customer Services set out below:

Rec No.	Recommendation	Priority	Management response	Implementation date & responsibility
5	<p>The Council should consider implementing a review of security logs relating to information security events on each system and the network should be formally reviewed for the purpose of detecting inappropriate or anomalous activity.</p> <p>These reviews should be performed by one or more knowledgeable individuals who are independent of the day-to-day use or administration of these systems.</p>	Medium	Not agreed - staffing levels do not allow for the routine examination of logs.	Bob Clark – Executive Head Customer Services
6	The Council should consider removing administrative access from those responsible for payroll management	Medium	Not agreed - Due to the size of the team it is not feasible to remove system administration from the Payroll Manager responsibilities.	Bob Clark – Executive Head Customer Services

7	Passwords should be set to renew between 30 - 60 days to ensure a robust protection against unauthorised access.	Medium	Not agreed - the system is set up to force a password change after 90 days, disable a user after 21 days of inactivity and time out after 30 minutes (as recommended by supplier due to core running of tasks).	Bob Clark – Executive Head Customer Services
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1.2 The Senior Leadership Team have confirmed that they agree with the response provided by the Executive Head of Customer Services and accept the risk of not implementing the recommendations.

Anne-Marie Bond
Assistant Director of Corporate and Business Services

Appendices

None

Documents available in members' rooms

None

Background Papers:

The following documents/files were used to compile this report:

2015/2015 Annual Audit Report
Minutes of the Audit Committee held on 27 July 2016